

Spring Sage – Special Insert
Notice to Ottawa Branch Members about Two AGMs and Update on Evolution of Ottawa Branch

Branch Annual General Meeting Notice:

Our regular Annual General Meeting will be held on May 1, 2018 starting at 8:30 a.m. at the Hellenic Centre, 1315 Prince of Wales Drive, Ottawa. Our agenda includes election of directors and reception of the 2017 financial reports. The Branch is soliciting nominations for the Ottawa Branch Board of Directors and you can access further details about the nomination process at <https://nafrottawa.com/board-of-directors> or by calling the Branch at 613-737-2199.

We will conduct the AGM as the charter branch that you voted to establish in 2016. After the AGM, as required by the Ontario *Corporations Act* and the by-laws of the corporation that was formerly the branch, we will convene a short, separate Corporate AGM to repurpose the articles and by-laws of the corporation so that it can continue to hold title to the condo office to continue to serve the members. (Note: after both AGMs have been concluded, we will have a guest speaker (TBD)).

Ottawa Branch has been on an evolutionary path for several years now and we are down to the last formal changes. We ask for your patience to get through these last steps. Below is a recap of the significant milestones along the way.

June 2014 – The National Association of Federal Retirees revised its By-laws to ensure that there is only one type of branch among the Association’s 80 branches. Most of the branches were already unincorporated. A few, like Ottawa Branch, were incorporated. These incorporated branches were given three years to take the necessary steps to become unincorporated (by May 31, 2017). Ottawa Branch was the only branch faced with the additional complication of owning a property (Condo Unit B-2, 2285 St. Laurent Blvd., Ottawa).

October 2016 – Ottawa Branch members voted to establish an unincorporated charter branch to comply with the Association’s By-laws. This included approving new branch by-laws and finding a way for Ottawa Branch to have full use of the condo office (without owning it) to be sure that branch service continues, as you have come to expect, from the condo office.

November 2016 – The National Board approved the transfer of the charter for Ottawa Branch from the existing corporation to the newly created unincorporated branch and approved the charter branch by-laws.

May 2017 – Different options regarding the ownership of the condo office were discussed and ultimately Ottawa Branch members were advised that the best option would be to repurpose the existing corporation so that it exists solely to own the condo office and lease it back to Ottawa Branch so that member service can continue from that location without interruption.

May 15, 2017 – The National Board agreed to the plan to repurpose the corporation to look after the condo office. Recognizing the work involved, the National Board granted Ottawa Branch a one-year extension to sort this out (until May 31, 2018).

May 1, 2018 – Ottawa Branch members will receive recommendations from the Ottawa Branch Board of Directors to approve revised objects of incorporation for the condo and revised corporate by-laws for the repurposed corporation that will own the condo office. Please see the meeting notice that follows. Please

watch the Ottawa Branch website to review the recommended revisions to the by-laws in advance. The revised corporate by-laws should be posted at <https://nafrottawa.com/> by mid-April 2018.

Corporate Annual General Meeting Notice:

The Corporate Annual General Meeting will be held on May 1, 2018 starting at 10:00 a.m. (or as soon after the conclusion of the regular AGM as possible) at the Hellenic Centre, 1315 Prince of Wales Drive, Ottawa. Our agenda includes, as recommended by the Ottawa Branch Board of Directors:

- Amending the articles of incorporation for holding title to the condo office
- Amending the corporate by-laws for holding title to the condo office
- Receipt of the 2017 financial reports

Please watch the Ottawa Branch website to review the recommended revisions to the by-laws in advance. The revised corporate by-laws should be posted at <https://nafrottawa.com/> by mid-April 2018.

If you have any questions on the foregoing before the May 2018 AGMs, please do not hesitate to contact the Ottawa Branch Office at 613-737-2199.