



National Association of Federal Retirees Association nationale des retraités fédéraux

OTTAWA

**FEDERAL SUPERANNUATES NATIONAL ASSOCIATION
OTTAWA BRANCH**

DRAFT MINUTES

Annual General Meeting

May 5, 2015

R A Centre

Ottawa, Ontario

**FEDERAL SUPERANNUATES NATIONAL ASSOCIATION, OTTAWA BRANCH
2285 St Laurent Blvd – Unit B-2
Ottawa, Ontario, K1G 4Z5**

Annual General Meeting

Held Tuesday, May 5, 2015 at 09:30 a.m. at the R.A. Centre, 2451 Riverside Drive

MINUTES

Welcome and Introduction of Board Members

The President, Stephen Troy, opened the meeting by welcoming everyone and introducing the Corporate Secretary, Gisèle Samson-Verreault; the Treasurer, Robert Giroux; and the Managing Director, Camille Guerin, all seated on the dais. He then introduced the special guests, as well as the Members of the Board of Directors of the Ottawa Branch.

Moment of Silence for Departed Members

The President led Members in a moment of silence for departed Members.

Approval of Agenda

Before moving to the next Item on the Agenda, the President advised the assembly that the envelopes placed on each chair contained various documents including the meeting Agenda, the Audited Financial Statements, Reports from the President and each of the Branch Committees, as well as various forms and questionnaires for Members to complete in order to help plan future meetings. He thanked Branch Member, Peter Sloan, for organizing the Info Mart at which various Affinity Partners made themselves available to answer questions from Members. He also thanked the Branch staff and volunteers for looking after the physical arrangements for the meeting.

Having determined that there was well in excess of the mandatory minimum attendance of 50 Members, the President declared that there was quorum and the meeting was legally constituted.

The Agenda was briefly reviewed. C. McEvoy moved the adoption of the Agenda and Gus Nelson seconded the motion. The Agenda was approved.

Adoption of Minutes of Annual General Meeting of April 29, 2014

The Corporate Secretary, Gisèle Samson-Verreault, presented the Minutes of the 2014 Annual General Meeting. She gave a brief overview of the decisions taken at that meeting and added that the Minutes had been published on the website. She pointed out that the Board of Directors had reviewed the Minutes and recommended them to Members for approval. She then moved the adoption of the Minutes Linda Balke seconded the motion. The Minutes of the Annual General Meeting of April 29, 2014 were unanimously approved.

Election of Directors

As Chair of the Nominations Committee Greville Price, presented the Nominations Committee Report. He reported that *written notification through SAGE magazine was issued* to the entire membership inviting members to express their interest in serving on the Board of Directors. Stephen Troy, Rebecca Bélanger, Peter Cormier, and Louis Robayo currently on the Board, are staying on in the second year of their two year term.

There being eight positions to be filled and eight nominees. Because no other candidates came forward within the prescribed time frame, Greville Price announced that an election would not be required and declared the slate of proposed nominees elected by acclamation.

He then introduced the newly elected members of the Board of Directors.

Elected for a 2 year term: Dyane Dufresne, Michael Fine, Gray Gillespie, Robert Giroux, Claire Hardy, and Gisele Samson-Verreault

Elected for a one year term: Keith Fernandez and Diane Lacelle

The candidates' resumes are included in the envelope placed on the chairs.

President's Report

The President indicated that the package of material each attendee was provided with on arrival contained an Integrated Report outlining your Executive's activities during the last year. A summary of that Report will be posted on our website and printed in the next issue of our Branch Report. He then gave a brief overview of his Report. He emphasized the fact that the success of the Branch depends entirely on the sixty or so volunteers that dedicate their time to serve their fellow FSNA Members; and that these volunteers enjoy doing whatever they have agreed to do, and do so in a collegial atmosphere. He pointed out that the more volunteers we have, the greater amount of service we can provide to our Members.

The President added that the National Annual General Meeting will be held in Ottawa in June. One of the issues to be debated will be the Strategic Plan of the Association.

The President concluded his remarks by thanking all volunteers, emphasising that without volunteers, the Branch would not be able to provide the existing services.

The President then invited the Treasurer, Robert Giroux to address the next two items on the Agenda.

Treasurer's Report

Treasurer Robert Giroux gave an overview of the highlights of the 2014 Audited Financial Statements. He added that a more complete report is included in the package of material distributed at the beginning of the meeting.

- As at December 31, 2014 our membership stood at 34,303 an increase of 1,165 members over last year. This provided additional revenues to the Branch.
- On the Expense side, he pointed out that in some areas, expenses show an increase while savings are achieved in other areas

- As a result The Branch had an Excess Revenue over Expenses of \$2,838 compared to \$5,541 last year.
- He added that our Balance Sheet remains positive with Unrestricted Net Assets of \$59,080

The Treasurer concluded his remarks by saying that these Statements have been approved by the Board, as required by our By-Laws and that the Auditor stated in his Report that the Financial Statements fairly presented the financial position and the financial performance of the Branch during 2014.

Appointment of Auditor for the Year 2015

The Treasurer moved that the present auditor the Frouin Group CA be reappointed Auditor for the years 2015. Gus Nelson Seconded the motion.

The motion was unanimously approved.

Floor Opened to Questions from Members

The President invited Members to ask questions pertaining to this formal part of the Annual General Meeting

As answers were given to all questions from members, the President called for a motion to terminate the meeting.

Adjournment

On motion duly made by G. Samson-Verreault, seconded by F. Lyle and unanimously approved, the official business portion of the meeting terminated at 10:15 am

Stephen Troy, President

Gisèle Samson-Verreault, Secretary